



Housing Authority of the City of Danbury

Main Office:

Location: 2 Mill Ridge Road, Danbury, CT 06810

Mailing Address: P.O. Box 86

Danbury, CT 06813

203-744-2500 Tel

203-790-2334 Fax

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
MARY TEICHOLZ, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

M. CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF DANBURY BOARD OF COMMISSIONERS

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Jim Zeh

STAFF PRESENT:

M Carolyn Sistrunk
Everette Spencer
Jackie Elam
Jim Sabo

Public Attendees

Rose Morrison
Laveda Brooks
Iris Hernandez
Ella Fraser

CALL TO ORDER The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was called to order at 5:36PM at Putnam Tower, 25 Beaver Street, Danbury, Connecticut

APPROVAL OF MINUTES – The June 17, 2010 Regular Meeting Minutes were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.



PUBLIC COMMENT AND CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT- Resident Council President Iris Hernandez offered the following concerns:

1. Security and key control for Resident Council office at Ives Manor.
2. HACD policy regarding HACD's requirement that family members must attend recertification interviews once a year. Executive Director advised that there are exemptions to the once a year recertification interview requirement.
3. The Resident Council's questions about as to whether the Resident Council possess tax exempt status. Further research and discussion between HACD and the Council to follow.

AUTHORITY MANAGEMENT REPORT -HACD's Executive Director reviewed the Operational results for July, 2010

FINANCIALS —The July, 2010 Financials were reviewed and accepted

RESOLUTIONS AND INFORMATIONAL ITEMS

Resolution 871 authorizes the Executive Director to make mandated changes to HACD's Admissions and Occupancy policy including social security number requirements; eligible immigrant status; and clarifying rejection for lifetime sex offender restrictions and the use of HUD's EIV income verification system. **The resolution were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**

Resolution 872 amends the language of HACD's Section 8 Administrative Plan including social security number requirements; eligible immigrant status; and clarifying rejection for lifetime sex offender restrictions and the use of HUD's EIV income verification system. **The resolution were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**

Resolution 873 authorizes the Executive Director to amend HR policy to update and clarify Agency policy in the areas of sick time; payroll administration and, acting appointments. **The resolution were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**

Resolution 874 authorizes the Executive Director to close state elderly wait list effective September 15, 2010. **The resolution were unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Zeh.**

Resolution 875 authorizes the Executive Director to submit the Annual Progress Report for the Shelter Plus Care program to the Department of Housing and Urban Development. **The resolution were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**



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Commissioner Yamin and seconded by Commissioner Zeh.

CHAIRMAN'S REPORT: No Chairman's Report

NEW BUSINESS: No new business

ADJOURNMENT The adjournment of the Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was **unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**



MINUTES OF THE AUGUST 2010 REGULAR MEETING OF THE DHA CORP

BOARD OF COMMISSIONERS

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Jim Zeh

STAFF PRESENT:

M Carolyn Sistrunk
Everette Spencer
Jackie Elam
Jim Sabo

Public Attendees

Rose Morrison
Laveda Brooks
Iris Hernandez
Ella Fraser

CALL TO ORDER The Regular Meeting of the Board of Commissioners for the DHA CORP was called to order at 5:52 PM at Putnam Tower, 25 Beaver Street, Danbury, Connecticut

APPROVAL OF MINUTES – The June 17, 2010 Regular Meeting Minutes were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

PUBLIC COMMENTS

Section Eight applicant requested status of her application. This request was referred to Asset Manager, Jackie Elam.

Mr Peter Green resident Crosby Manor commented on public housing issues and the Executive Director.

FINANCIALS —The July, 2010 Financials were reviewed and accepted

RESOLUTIONS AND INFORMATIONAL ITEMS

Resolution 94 authorizes the Executive Director to make mandated changes to HACD's Admissions and Occupancy policy including social security number requirements; eligible immigrant status; and clarifying rejection for lifetime sex offender restrictions and the use of HUD's EIV income verification system. **The resolution were unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Zeh.**



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Resolution 95 authorizes the Executive Director to amend HR policy to update and clarify Agency policy in the areas of sick time; payroll administration and, acting appointments. The resolution were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

CHAIRMAN'S REPORT: No Chairman's Report

NEW BUSINESS: No new business

ADJOURNMENT The adjournment of the Regular Meeting of the Board of Commissioners for the DHA CORP was **unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**



MINUTES OF THE REGULAR MEETING OF THE HACD CORP

BOARD OF COMMISSIONERS MEETING FOR AUGUST 2010

COMMISSIONERS PRESENT:

Domenico Chieffalo
Raymond Yamin
Jim Zeh

STAFF PRESENT:

M Carolyn Sistrunk
Everette Spencer
Jackie Elam
Jim Sabo

Public Attendees

Rose Morrison
Laveda Brooks
Iris Hernandez
Ella Fraser

CALL TO ORDER The Regular Meeting of the Board of Commissioners for the HACD CORP was called to order at 6:01 PM at Putnam Tower, 25 Beaver Street, Danbury, Connecticut

APPROVAL OF MINUTES – The June 17, 2010 Regular Meeting Minutes were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

PUBLIC COMMENTS – NO PUBLIC COMMENTS

FINANCIALS —The July, 2010 Financials were reviewed and accepted

RESOLUTIONS AND INFORMATIONAL ITEMS

Resolution 94 authorizes the Executive Director to make mandated changes to HACD's Admissions and Occupancy policy including social security number requirements; eligible immigrant status; and clarifying rejection for lifetime sex offender restrictions and the use of HUD's EIV income verification system. **The resolution were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**

Resolution 95 authorizes the Executive Director to amend HR policy to update and clarify Agency policy in the areas of sick time; payroll administration and, acting appointments. **The resolution were unanimously approved upon motion by**



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Commissioner Yamin and seconded by Commissioner Zeh.

CHAIRMAN'S REPORT: No Chairman's Report

NEW BUSINESS: No new business

ADJOURNMENT The adjournment of the Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was **unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.**

