



# Housing Authority of the City of Danbury

Main Office:

Location: 2 Mill Ridge Road, Danbury, CT 06810

Mailing Address: P.O Box 86

Danbury, CT 06813

203-744-2500 Tel

203-790-2334 Fax

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, COMMISSIONER  
STANLEY WATKINS, COMMISSIONER  
MARY TEICHOLZ, COMMISSIONER  
JAMES ZEH, RESIDENT COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

**DECEMBER 30, 2011**

## CHIEF FINANCIAL OFFICER

**The Chief Financial Officer (CFO)** serves as the primary authority for the Housing Authority of the City of Danbury and its affiliates (HACD) on all financial matters which includes providing strategic direction for the fiscal affairs of HACD. Financial matters include accounting, bond and debt management, grant accounting, investments, payroll, property control, and procurement. Major work responsibilities include developing and executing short and long-term financial management strategies, managing HACD financial activities, managing financial data and information, supervising four or more employees, and performing various other administrative tasks. Work is performed under the supervision of the Executive Director with considerable latitude and independence of judgment and decision making regarding program development and management.

**Minimum Qualifications:** Bachelor's degree in accounting and five (5) years of senior management level HUD and/or State of Connecticut public accounting experience to include public housing, Section 8, and/or multi-family, or an equivalent combination of education and experience. A CPA is preferred but not required. Salary range for this position is \$90,000-\$105,000. This is an exempt position and is not covered by the Collective Bargaining Agreement now in force with Local 1303-422 of Council # 4, AFSCME, AFL-CIO. **Applications including a resume, cover letter and salary requirement must be submitted to the Office of the Executive Director by 2 P. M. January 17, 2012 as follows.**

**Attn: Executive Director**

**Housing Authority of the City of Danbury**

**Two Mill Ridge Road**

**Danbury Connecticut 06811**

**Telephone: 203-743-8822**

**FAX: 203-790-2334**

**Email: [msistrunk@hacdct.org](mailto:msistrunk@hacdct.org)**

